

APRIL 2018 EXPENSE CLAIM: Deborah Gatenby, CEO

Date	Activity	Total ⁱ	HST ⁱⁱ	Rationale
Apr 19	Purchase of Tim Horton's for Team Meeting	\$ 18.31	\$ 0.66	Board approved budget 'Meeting Expense'
Apr 20	Use of personal PDA for business related calls/data	\$ 72.04	\$ 8.29	Board approved reimbursement rate of 75%
Apr 28	Use of personal transponder for business related travel	\$ 165.69	\$ 0.00	Board approved reimbursement rate of 100%
TOTAL CLAIMED		\$ 256.04	\$ 8.95	TOTAL HST ONLY

Board Signature:



CEO Signature:



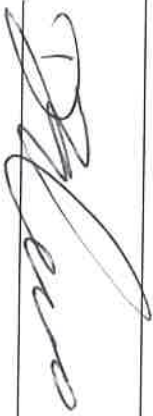
January 01, 2018

ⁱ Total amount of expense claimed including HST
ⁱⁱ Amount of HST included in total expense claimed

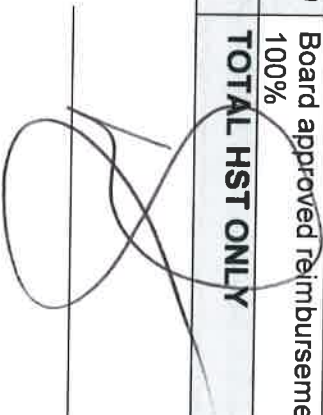
MAY 2018 EXPENSE CLAIM: Deborah Gatenby, CEO

Date	Activity	Total ⁱ	HST ⁱⁱ	Rationale
May 09	Parking for meeting with Regan Anderson at Wayside House of Hamilton	\$ 1.00	\$ 0.00	Board approved budget 'Travel Expense'
May 20	Use of personal PDA for business related calls/data	\$ 72.04	\$ 8.29	Board approved reimbursement rate of 75%
May 25/26	Parking overnight for AMHO conference (*Note: Brenda Vallere and I travelled together and parking was less than cost of 2 return GO train tickets from Hamilton to Toronto at \$43)	\$ 30.00	\$ 0.00	Board approved budget 'Travel Expense'
May 28	Use of personal transponder for business related travel	\$ 194.75	\$ 0.00	Board approved reimbursement rate of 100%
Jun 04	Purchase of plush 'Cookie Monster' for silent auction basket item at golf tournament	\$ 11.23	\$ 1.29	Board approved budget 'Fundraising Expense'
Jun 06	Fee for renewal application re: Police Check – Vulnerable Sector Screening	\$ 61.24	\$ 1.29	Board approved reimbursement rate of 100%
TOTAL CLAIMED		\$ 380.26	\$ 10.87	TOTAL HST ONLY

Board Signature:



CEO Signature:



January 01, 2018

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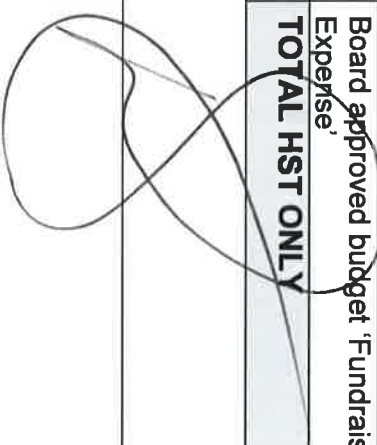
JUNE 2018 EXPENSE CLAIM: Deborah Gatenby, CEO

Date	Activity	Total ⁱ	HST ⁱⁱ	Rationale
June 14	Purchase beverages for Medication Management Workgroup meeting	\$ 9.67	\$ 1.11	Board approved budget 'Meeting Expense'
June 15	Purchase of materials to turn donated items into silent auction gift baskets for golf tournament	\$ 16.20	\$ 1.40	Board approved budget 'Fundraising Expense'
June 20	Use of personal PDA for business related calls/data	\$ 72.04	\$ 8.29	Board approved reimbursement rate of 75%
June 28	Use of personal transponder for business related travel	\$ 196.48	\$ 0.00	Board approved reimbursement rate of 100%
July 04	Purchase of lunch between CEO and A. Smith (UW HH funding meeting)	\$ 20.87	\$ 2.40	Board approved budget 'Fundraising Expense'
	TOTAL CLAIMED	\$ 315.26	\$ 13.20	TOTAL HST ONLY

Board Signature:



CEO Signature:



January 01, 2018

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JULY 2018 EXPENSE CLAIM: Deborah Gatenby, CEO

Date	Activity	Total ⁱ	HST ⁱⁱ	Rationale
July 20	Use of personal PDA for business related calls/data	\$ 72.04	\$ 8.29	Board approved reimbursement rate of 75%
July 28	Use of personal transponder for business related travel	\$ 143.63	\$ 0.00	Board approved reimbursement rate of 100%
TOTAL CLAIMED		\$ 215.67	\$ 8.29	TOTAL HST ONLY

Board Signature:

CEO Signature:

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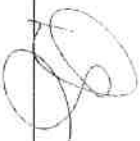
AUGUST 2018 EXPENSE CLAIM: Deborah Gatenby, CEO

Date	Activity	Total ⁱ	HST ⁱⁱ	Rationale
Aug 20	Use of personal PDA for business related calls/data	\$ 72.04	\$ 8.29	Board approved reimbursement rate of 75%
Aug 28	Use of personal transponder for business related travel	\$ 180.93	\$ 0.00	Board approved reimbursement rate of 100%
TOTAL CLAIMED		\$ 252.97	\$ 8.29	TOTAL HST ONLY

Board Signature:



CEO Signature:



January 01, 2018

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SEPTEMBER 2018 EXPENSE CLAIM: Deborah Gatenby, CEO

Date	Activity	Total ⁱ	HST ⁱⁱ	Rationale
Sept 13	Taxi fare from Union Station GO to Carlu Conference Centre in downtown Toronto for 'Recovery Capital Conference'	\$ 15.00	\$ 0.00	Board approved travel expense
Sept 14	GO train fare from Union Station to Aldershot Station for 'Recovery Capital Conference'	\$ 12.00	\$ 0.00	Board approved travel expense
Sept 20	Use of personal PDA for business related calls/data	\$ 72.04	\$ 8.29	Board approved reimbursement rate of 75%
Sept 28	Use of personal transponder for business related travel	\$ 117.53	\$ 0.00	Board approved reimbursement rate of 100%
TOTAL CLAIMED		\$ 216.57	\$ 8.29	TOTAL HST ONLY

Board Signature:

CEO Signature:

January 01, 2018

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Hope Place Centres	
Coded By	Entered By
Auth by	Date
Tot Inv \$	Repr Code
G/L Code	Amount
HST 1301/1309	
OG PR - Sept 2018	17.37
	199.20

OCTOBER 2018 EXPENSE CLAIM: Deborah Gatenby, CEO

Date	Activity	Total ⁱ	HST ⁱⁱ	Rationale
Oct 20	GO ticket from Bronte to Union Station for flight from Billy Bishop to Logan airport in Boston; attending at Harvard Chan	\$ 10.15	\$ 0.00	Board approved travel expense
Oct 20	Use of personal PDA for business related calls/data	\$ 72.04	\$ 8.29	Board approved reimbursement rate of 75%
Oct 22	Dinner in Boston while attending Harvard Chan	\$ 30.00 *USD	\$ 2.10 *USD state/ local tax 7%	Board approved travel expense meal reimbursement rate of \$30 maximum for dinner
Oct 26	Lunch/dinner in Boston on return-travel day of attending at Harvard Chan (*no lunch provided due to early dismissal)	\$ 50.00 *USD	\$ 3.50 *USD state/ local tax 7%	Board approved travel expense meal reimbursement rate of \$50 maximum (lunch @ \$20 + dinner @ \$30)
Oct 26	Short-term parking at Billy Bishop airport for my pick-up and return ride home	\$ 27.00	\$ 3.11	Board approved travel expense
Oct 28	Use of personal transponder for business related travel	\$ 130.70	\$ 0.00	Board approved reimbursement rate of 100%
TOTAL CLAIMED		\$ 319.89	\$ 17.00	TOTAL HST ONLY

Board Signature:



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January 01, 2018

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NOVEMBER 2018 EXPENSE CLAIM: Deborah Gatenby, CEO

Date	Activity	Total ⁱ	HST ⁱⁱ	Rationale
Oct 20	Use of personal PDA for business related calls/data	\$ 72.04	\$ 8.29	Board approved reimbursement rate of 75%
Oct 28	Use of personal transponder for business related travel	\$ 140.64	\$ 0.00	Board approved reimbursement rate of 100%
TOTAL CLAIMED		\$ 212.68	\$ 8.29	TOTAL HST ONLY

Board Signature:

CEO Signature:

January 01, 2018

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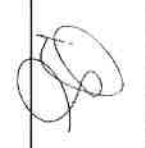
DECEMBER 2018 EXPENSE CLAIM: Deborah Gatenby, CEO

Date	Activity	Total ⁱ	HST ⁱⁱ	Rationale
Dec 20	Use of personal PDA for business related calls/data	\$ 72.04	\$ 8.29	Board approved reimbursement rate of 75%
Dec 28	Use of personal transponder for business related travel	\$ 180.07	\$ 0.00	Board approved reimbursement rate of 100%
TOTAL CLAIMED		\$ 252.11	\$ 8.29	TOTAL HST ONLY

Board Signature:



CEO Signature:



January 01, 2018

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JANUARY 2019 EXPENSE CLAIM: Deborah Gatenby, CEO

Date	Activity	Total ⁱ	HST ⁱⁱ	Rationale
Jan 20	Use of personal PDA for business related calls/data	\$ 72.04	\$ 8.29	Board approved reimbursement rate of 75%
Jan 25	Parking at Niagara Alcohol and Drug Assessment Service to attend strategy meeting	\$ 3.35		Board approved reimbursement for travel expense
Jan 28	Use of personal transponder for business related travel	\$ 109.92	\$ 0.00	Board approved reimbursement rate of 100%
TOTAL CLAIMED		\$ 185.31	\$ 8.29	TOTAL HST ONLY

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January 01, 2018

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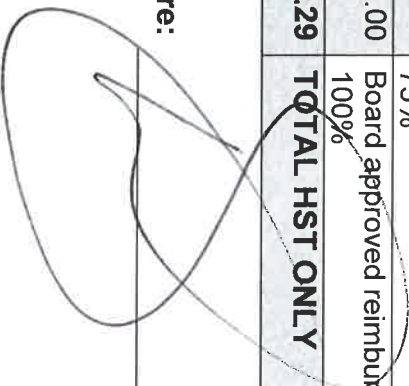
FEBRUARY 2019 EXPENSE CLAIM: Deborah Gatenby, CEO

Date	Activity	Total ⁱ	HST ⁱⁱ	Rationale
Feb 10	Travel meal (dinner) while in Boston attending Harvard-Chan course	\$ 30.00		Board approved reimbursement rate of \$30 maximum
Feb 13	Travel meal (dinner) while in Boston attending Harvard-Chan course	\$ 30.00		Board approved reimbursement rate of \$30 maximum
Feb 20	Use of personal PDA for business related calls/data	\$ 72.04	\$ 8.29	Board approved reimbursement rate of 75%
Feb 28	Use of personal transponder for business related travel	\$ 385.65	\$ 0.00	Board approved reimbursement rate of 100%
TOTAL CLAIMED		\$ 517.69	\$ 8.29	TOTAL HST ONLY

Board Signature:



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January 01, 2018

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MARCH 2019 EXPENSE CLAIM: Deborah Gatenby, CEO

Date	Activity	Total ⁱ	HST ⁱⁱ	Rationale
Mar 20	Use of personal PDA for business related calls/data	\$ 72.04	\$ 8.29	Board approved reimbursement rate of 75%
Mar 25	Buffalo Airport parking; flight to Boston to attend Harvard-Chan	\$ 26.10	\$ 2.10	Board approved travel expense
Mar 28	Use of personal transponder for business related travel	\$ 177.53	\$ 0.00	Board approved reimbursement rate of 100%
TOTAL CLAIMED		\$ 275.67	\$ 10.39	TOTAL HST ONLY

Board Signature:

CEO Signature:

January 01, 2018

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