

\* Revised Re:  
(-) GO TRAIN



EXPENSE SHEET FOR: Gatenby, Deborah APRIL 30, 2017

Date	Activity	Expense	Rationale
Apr 10	GO Train and taxi to attend meetings at Queens Park with Board Chairman	\$ 23.00 \$ 30.00	Board approved travel expense
Apr 11	GO Train and taxi to attend meetings at Queens Park with Board Chairman	\$ 23.00 \$ 15.00	Board approved travel expense
Apr 20	Use of personal PDA for business related calls/data	\$ 80.51	Board approved reimbursement rate of 75%
Apr 28	Use of personal transponder for business related travel	\$ 174.78	Board approved reimbursement rate of 100%
Apr 28	Taxi from Union Station to attend meetings at Queens Park with MOH LTC staff	\$ 15.00	Board approved travel expense
May 02	One night hotel accommodation to attend HQO Opioid Standards Advisory Committee day-long work session in downtown Toronto	\$ 357.24	Board approved travel expense
<b>TOTAL</b>		<b>\$ 718.53</b>	

OK'D  SIGNED OFF 

November 30, 2013



Date	Activity	Expense	Rationale
June 03	One night hotel accommodation to attend/ facilitate Unifor day-long work EAP/EFAP training session in Port Elgin and attend meeting in Windsor following morning	\$ 224.87	Board approved travel expense
June 20	Use of personal PDA for business related calls/data	\$ 76.28	Board approved reimbursement rate of 75%
June 23	Return GO train ticket from Aldershot (Hamilton home) to Union; visit Tisha Shea in Toronto hospital	\$ 23.30	Board approved travel expense
June 28	Use of personal transponder for business related travel	\$ 192.28	Board approved reimbursement rate of 100%
June 30	Return taxi fare to/from Union and Toronto General Hospital; visit Tisha Shea (2 @ \$15)	\$ 30.00	Board approved travel expense
<b>TOTAL</b>		<b>\$ 546.73</b>	

OK'D  SIGNED OFF 

November 30, 2013

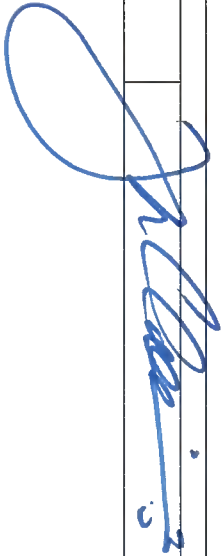
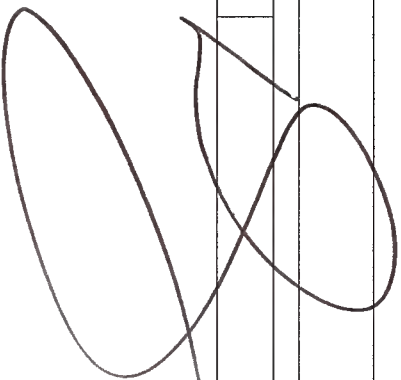
*July 18, 2017*

Date	Activity	Expense	Rationale
July 20	Use of personal PDA for business related calls/data	\$ 82.23	Board approved reimbursement rate of 75%
July 27	One night accommodation + parking + meal (dinner) to attend HQO Opioid Standards Committee Meetings in downtown Toronto	\$ 352.45	Board approved travel expenses
July 28	Return GO train ticket from Union to Aldershot (Hamilton home); return from Toronto meeting with MOH LTC	\$ 11.65	Board approved travel expenses
July 28	Use of personal transponder for business related travel	\$ 148.86	Board approved reimbursement rate of 100%
<b>TOTAL</b>		<b>\$ 595.19</b>	

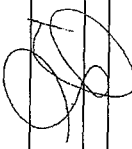
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November 30, 2013

**EXPENSE SHEET FOR: Gatenby, Deborah      AUGUST 31, 2017**

Date	Activity	Expense	Rationale
Aug 20	Use of personal PDA for business related calls/data	\$ 132.61	Board approved reimbursement rate of 75%
Aug 28	Use of personal transponder for business related travel	\$ 40.24	Board approved reimbursement rate of 100%
<b>TOTAL</b>		<b>\$ 172.85</b>	
OK'D		<b>SIGNED OFF</b>	

November 30, 2013



EXPENSE SHEET FOR: Gatenby, Deborah

SEPTEMBER 30, 2017

Date	Activity	Expense	Rationale
Sept 20	Magician hat for AGM	\$ 22.59	Board approved 'Meeting Expense' budget
Sept 20	Use of personal PDA for business related calls/data	\$ 33.92	Board approved reimbursement rate of 75%
Sept 23	Cost of one-way flight to Calgary for 'Issues of Substance' National Conference	\$ 229.53	Board approved travel expense
Sept 28	Use of personal transponder for business related travel	\$ 171.85	Board approved reimbursement rate of 100%
<b>TOTAL</b>		<b>\$ 457.89</b>	

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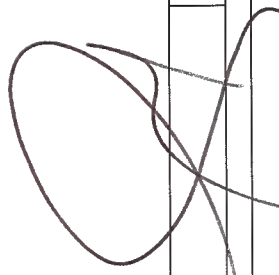
November 30, 2013

Date	Activity	Expense	Rationale
Sept 28	Sid's Trophy engrave 'Award of Excellence' with Lisa Bero (2016-17 recipient)	\$ 4.43	Board approved 'Office Supply' budget
Oct 20	Use of personal PDA for business related calls/data	\$ 72.04	Board approved reimbursement rate of 75%
Oct 28	Use of personal transponder for business related travel	\$ 154.00	Board approved reimbursement rate of 100%
Oct 28	Dinner in downtown Toronto for 'Homeless Connect' event (D Gatenby/G Crocco)	\$ 60.00	Board approved travel expense (*note: \$30 per person maximum claimed)
Oct 28	One night accommodation and parking in downtown Toronto for 'Homeless Connect' event (D Gatenby/G Crocco)	\$ 226.20	Board approved travel expense
Oct 29	Cost of one-way GO train ticket from downtown Toronto to Hamilton (home)	\$ 39.55	Board approved travel expense
Oct 29	'Homeless Connect' event (D Gatenby only)	\$ 12.00	Board approved travel expense
Oct 29	Breakfast in downtown Toronto for 'Homeless Connect' event (D Gatenby/G Crocco)	\$ 30.00	Board approved travel expense (*note: \$15 per person maximum claimed)
Oct 29	Beverages in downtown Toronto for 'Homeless Connect' event (D Gatenby/C Hills-Denyer/R Nolan)	\$ 6.45	Board approved travel expense
Oct 29	Cost of one-way Uber ride from Mattamy Athletic Centre to Union Station, Toronto - 'Homeless Connect' event (D Gatenby/C Hills-Denyer/R Nolan)	\$ 11.07	Board approved travel expense

Nov 03	Postage to mail 'Intervention Canada' signed contract from Hamilton (home) to Toronto	\$ 2.03	Board approved postage expense
Nov 05	One night accommodation in downtown Toronto for AMHO 'Leadership Forum' event	\$ 197.20	Board approved travel expense
<b>TOTAL</b>		<b>\$ 814.97</b>	

<b>OK'D</b>		<b>SIGNED OFF</b>	
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November 30, 2013







**EXPENSE SHEET FOR: Gatenby, Deborah      NOVEMBER 30, 2017**

Date	Activity	Expense	Rationale
Nov 20	Use of personal PDA for business related calls/data	\$ 72.04	Board approved reimbursement rate of 75%
Nov 28	Use of personal transponder for business related travel	\$ 104.36	Board approved reimbursement rate of 100%
<b>TOTAL</b>		<b>\$ 176.40</b>	

November 30, 2013

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Date	Activity	Expense	Rationale
Nov 12-15	Hotel accommodations (3 nights) at Hyatt Regency in Calgary, AB to attend the CCSA National 'Issues of Substance' Conference	\$ 623.10	Board approved travel expense
Nov 12	One night parking at Hyatt Regency in Calgary, AB to attend the CCSA National 'Issues of Substance' Conference	\$ 39.00	Board approved travel expense (*Note: Transportation from airport to hotel = \$38 one-way; used rental car for 2 one-way trips for self + Yvonne Bouma at reduced cost)
Nov 14	Meal (dinner=\$30 max) at Hyatt Regency in Calgary, AB to attend the CCSA National 'Issues of Substance' Conference	\$ 25.64	Board approved travel expense
Dec 20	Use of personal PDA for business related calls/data	\$ 72.04	Board approved reimbursement rate of 75%
Dec 28	Use of personal transponder for business related travel	\$ 137.94	Board approved reimbursement rate of 100%
<b>TOTAL</b>		<b>\$ 897.72</b>	

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November 30, 2013



**JANUARY 2018 EXPENSE CLAIM: Deborah Gatenby, CEO**

Date	Activity	Total <sup>i</sup>	HST <sup>ii</sup>	Rationale
Jan 20	Use of personal PDA for business related calls/data	\$ 72.04	\$ 8.29	Board approved reimbursement rate of 75%
Jan 28	Use of personal transponder for business related travel	\$ 132.35	\$ 0	Board approved reimbursement rate of 100%
<b>TOTAL CLAIMED</b>		<b>\$ 204.39</b>	<b>\$ 8.29</b>	<b>TOTAL HST ONLY</b>

Board Signature:

CEO Signature:

January 01, 2018

<sup>i</sup> Total amount of expense claimed including HST  
<sup>ii</sup> Amount of HST included in total expense claimed

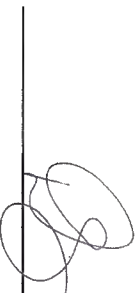
**FEBRUARY 2018 EXPENSE CLAIM: Deborah Gatenby, CEO**

Date	Activity	Total <sup>i</sup>	HST <sup>ii</sup>	Rationale
Feb 20	Use of personal PDA for business related calls/data	\$ 72.04	\$ 8.29	Board approved reimbursement rate of 75%
Feb 22	Taxi from Union Station to Courtyard Marriott in downtown Toronto, to attend the HQO 'Opioid Use Standards' Advisory Committee meeting	\$ 15.00	\$ 0.00	Board approved travel expense
Feb 23	Meal (breakfast=\$15 max) at Courtyard Marriott in downtown Toronto, to attend the HQO 'Opioid Use Standards' Advisory Committee meeting	\$ 15.00	\$ 1.73	Board approved travel expense
Feb 23	GO Train fare from CTC (Bronte) to Union Station in Toronto, to attend the HQO 'Opioid Use Standards' Advisory Committee meeting	\$ 10.15	\$ 0.00	Board approved travel expense
Feb 28	Use of personal transponder for business related travel	\$ 220.09	\$ 0.00	Board approved reimbursement rate of 100%
	<b>TOTAL CLAIMED</b>	<b>\$ 332.28</b>	<b>\$ 10.02</b>	<b>TOTAL HST ONLY</b>

**Board Signature:**



**CEO Signature:**



January 01, 2018

<sup>i</sup> Total amount of expense claimed **including HST**  
<sup>ii</sup> Amount of HST included in total expense claimed

**MARCH 2018 EXPENSE CLAIM: Deborah Gatenby, CEO**

Date	Activity	Total	HST <sup>ii</sup>	Rationale
Mar 20	Use of personal PDA for business related calls/data	\$ 72.04	\$ 8.29	Board approved reimbursement rate of 75%
Mar 28	Use of personal transponder for business related travel	\$ 183.42	\$ 0.00	Board approved reimbursement rate of 100%
Mar 29	Purchase of new Samsung Galaxy S9	\$ 686.53	\$ 78.98	Board approved reimbursement rate of 75%
Apr 09	Purchase of screen protector and case for new Samsung Galaxy S9	\$ 110.16	\$ 12.68	Board approved reimbursement rate of 75%
<b>TOTAL CLAIMED</b>		<b>\$1052.15</b>	<b>\$ 99.95</b>	<b>TOTAL HST ONLY</b>

Board Signature:



CEO Signature:



January 01, 2018

<sup>i</sup> Total amount of expense claimed including HST  
<sup>ii</sup> Amount of HST included in total expense claimed